

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Minutes
Thursday, June 5, 2025
NBH Media Center
4:00 p.m.

Attending: Mrs. Joyce Wilson, Mr. Bob Amin, Mrs. Scotti Haney, Mr. Tim Parker, Mr. Waylon Thompson, Mr. Brandon Aldridge, Ms. Jennifer McCabe

Absent: Mrs. Tiffany Ennis, Mr. Lance Marrano

Others attending: Mrs. Brittany Lewis, Mr. Mike Burke

- I. Call to Order** – 4:00 p.m.
- II. Pledge of Allegiance** – Mrs. Wilson
- III. Prayer** – Mr. Thompson
- IV. Approval of Agenda** – Mrs. Wilson requested to add as Item C – Ratification of Extension Addendum to the Purchase Contract for the property adjacent to the Bay Haven Campus. Mr. Parker made a motion to approve the agenda with the change noted. Mr. Aldridge seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** – 05/08/2025 – Ms. McCabe made a motion to approve the minutes as presented. Mr. Parker seconded the motion. All in favor, no further discussion, motion carries.
- VI. Student Recognitions**
- VII. Action Items**
 - A. Presentation and Potential Approval of NAI/TALCOR Offer – Two offers were presented. After discussion, Mrs. Wilson made a motion to reject both offers and simply wait until the market is more favorable to get what the board would like to get. Mr. Thompson seconded the motion. All in favor, no further discussion, motion carries.
 - B. Approval of Health Care Services contract – Mrs. Lewis' recommendation is to go with PanCare. Mrs. Wilson made a motion to approve the contract with PanCare as presented. Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries.
 - C. Ratification of Extension Addendum to Contract for Purchase of Property Adjacent to BH campus - Mr. Thompson made a motion to ratify the extension addendum extending the Inspection Period of the Griffin - Bay Haven Sale and Purchase Agreement to June 24, 2025, and to grant authority to the Chair, CFO and Board Counsel to terminate the Griffin-Bay Haven Sale and Purchase Agreement on or before June 24, 2025, if the Chair, CFO and Board Counsel agree that closing of the transaction will not be in the best interests of Bay Haven. Mr. Parker seconded the motion. After some questions and discussion, all in favor, no further discussion, motion carries.
 - D. Approval of Coke Contract – This item was presented by the CFO and the recommendation is for approval of the contract. Mrs. Haney made a motion to approve the Coke contract as presented. Mr. Aldridge seconded the motion. All in favor, no further discussion, motion carries.
 - E. Approval of Continuing Services – Civil Engineering contracts (Panhandle, Dewberry, etc) – Mr. Aldridge made a motion to approve the Civil Engineering Continuing Services

Contracts as presented. Mr. Parker seconded the motion. All in favor, no further discussion, motion carries.

- F. Approval of Renewal of Continuing Services contracts with JRA Architects, DAG Architects, H2 Engineering (electrical) and HG Engineers (electrical) – Mr. Thompson made a motion to extend all the Continuing Contracts for two (2) years, ending on July 1, 2027. Mr. Amin seconded the motion. All in favor, no further discussion, motion carries.
- G. Approval of Disposition of Surplus Property (Bohac) – Mrs. Haney made a motion to approve the disposition of surplus property as presented. Mr. Parker seconded the motion. After a couple of questions, a vote was taken. All in favor, no further discussion, motion carries.
- H. Approval of Updated Leave Policies for Support Staff – previously advertised (Policy 4430.03 and 4430.06) – Mrs. Haney made a motion to approve the updated policies. Mr. Parker seconded the motion. All in favor, no further action, motion carries.
- I. Approval for Advertisement – Neola Policy Updates – Mrs. Haney made a motion to approve advertisement of these updates as presented. Mr. Amin seconded the motion. All in favor, no further discussion, motion carries.
- J. Approval of updated Job Descriptions (Principal, Assistant Principal, Dean of Students) - Mr. Parker made a motion to approve advertisement of these updates as presented. Mr. Aldridge seconded the motion. All in favor, no further discussion, motion carries.
- K. Board Officer Elections – Mr. Thompson nominated Mrs. Wilson for Chair. Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries. Mr. Aldridge nominated Mrs. Ennis for Vice-Chair. Mr. Thompson seconded the motion. All in favor, no further discussion, motion carries. All in favor, no further discussion, motion carries.

VIII. Informational Items

- A. CEO Report

IX. Announcements

- A. The next agenda meeting will be Thursday, June 26th at 9:00 a.m. Please get any items for discussion to Mrs. Wilson or Ms. Maddox by that time.
- B. The next Board meeting will be held Thursday, July 10th at 4:00 p.m. at the NBH Media Center.

- X. Public Comments** – None.

- XI. Board Comments** – Mrs. Wilson welcomed Mr. Aldridge to the board.

- XII. Adjournment** – 5:11 p.m.